

PURCHASER'S CHECKLIST

PHONE: 302-227-6205

TOLL FREE: 1-877-227-6205

FAX: 302-226-8241

SECURE FROM THE BEACH TEAM: PAT, CARLA, MAUREEN or ROB

____ COPIES OF PROPERTY DESCRIPTION (MLS SHEET OR FACT SHEET)

____ COPY OF EXECUTED AGREEMENT OF SALE

____ COVENANTS & RESTRICTIONS FOR YOUR NEW COMMUNITY, IF APPLICABLE

**NOTE: THE BEACHTEAM WILL PROVIDE SUGGESTIONS OF VARIOUS SERVICE PROVIDERS.
YOU MAY USE THE SERVICE PROVIDERS OF YOUR CHOICE**

____ CHOOSE ATTORNEY: Name _____ Ph _____

____ APPLY FOR MORTGAGE SUBMITTING ALL REQUIRED INFORMATION TO LENDER

____ SECURE SURVEY (Most likely required by lender; to be ordered after loan commitment rec'd)

____ OBTAIN FIRE AND/OR HOMEOWNERS INSURANCE POLICY ON YOUR NEW HOME

Name: _____ Co: _____ Ph: _____

____ SECOND DEPOSIT, IF ANY, DELIVERED ON TIME TO THE BEACHTEAM

IF REQUIRED BY CONTRACT (THE BEACHTEAM WILL HELP COORDINATE!)

____ OBTAIN HOME INSPECTION: Contact: _____ Ph _____

____ OBTAIN PEST INSPECTION: Contact: _____ Ph _____

____ OBTAIN WELL/SEPTIC CERTIFICATIONS IF REQUIRED BY LENDER

____ OTHER TESTS AS APPLICABLE _____

PRIOR TO SETTLEMENT: (THE BEACHTEAM CAN HELP WITH MOST OF THESE)

TRANSFER UTILITIES INTO YOUR NAME:

____ *PROPANE SUPPLIER _____ PH _____

____ * ELECTRIC SUPPLIER _____ PH _____

____ *OIL SUPPLIER _____ PH _____

***BE PREPARED TO REIMBURSE SELLER FOR FUEL REMAINING IN TANK AT TIME OF SETTLEMENT**

SET UP ACCOUNTS:

____ TRASH SERVICE COMPANY _____ PH _____

____ CABLE SERVICE COMPANY _____ PH _____

____ PHONE SERVICE COMPANY _____ PH _____

MISCELLANEOUS:

____ SEND CHANGE OF ADDRESS CARDS

____ NOTIFY STATE MOTOR VEHICLE DIVISION OF ADDRESS CHANGE

____ **REGISTER TO VOTE AT DEP'T. OF MOTOR VEHICLES OR BOARD OF ELECTIONS**

PLAN TO BRING TO SETTLEMENT:

____ CERTIFIED CHECK FOR SETTLEMENT FROM YOUR BANK. (Your attorney will notify you of the amount. Bring a personal check along in case of a small difference.

____ DRIVERS' LICENSE(S) or other government issued photo ID

____ COMPLETE FILE ON THE PURCHASE OF YOUR NEW PROPERTY

Keep this sheet for reference. Be sure to keep a file with all documents for this transaction